



To learn more or discuss a procedures cost estimate, please call 866-734-9244 ext 206

Video Procedures

- Our “**Video**” procedures identify specific step by step instructions to accurately and safely perform your day to day operations, by incorporating operations captured on our digital video recorders.
- Communicate important information to employees spread out across a large geographical area.
- Establish training methods or safety practices and post them online for viewing.
- Capture operationally “Critical” steps on film, to demonstrate the proper execution of those highly important processes.
- We rely on you to provide your most seasoned and trained employees whom we call “Site Material Experts.” (SME)
- We act as scribes to collect specific operational data and transform that data into a coherent format for ensuring “best practices” throughout your operations.



- We provide an overview section of the procedure at the beginning of every document identifying such areas as “Scope and Purpose”, “Safety Precautions”, “Equipment Requirements” and so on.

- We can incorporate tables, charts, graphs or levels of information, caution or danger warnings into the procedure to meet critical measurements or increase safety awareness.

Tank Sampling – Table 2

Product	Top (Approx. 2 ft. below product surface)	Middle (Mid-point of product)	Bottom (Approx. 2 ft. above the tank bottom)	Tolerances
Ultra Low Sulfur Diesel	1-pint grab sample from the bottom tank wall port	1-pint grab sample using a sample from the tank spickets	1-pint grab sample using a sample from the gauge spickets.	
	Sulfur (Sindie)	Sulfur (Sindie)	Sulfur (Sindie)	< 13 ppm
	Clarity / Haze	Clarity / Haze	Clarity / Haze	Clear



NOTE: All terminal tanks are hand gauged at least once per month to confirm levels with the Automatic Gauging System (MTS).



CAUTION: If you have any questions concerning PPE, contact your Safety Coordinator or Industrial Hygienist.



DANGER: All products within this facility are FLAMMABLE. Take appropriate precautions when handling samples. No smoking in the terminal except in the designated area.

Procedure Benefits:

Provide 24/7 Compliance to Company Standards

Proper execution of operations

Consistently meet safety standards

Capture the experience and expertise of your most seasoned professionals

Use these proven methods for training new personnel

Use the procedures for reference 24/7 365 from the internet

Use our “Sign off” section to hold employees “accountable” to practice safe and proper operations.

Keep a copy in their personnel file for training records or necessary discipline issues.